

MAYOR AND COUNCIL – STUDY SESSION

ADMINISTRATIVE ACTION REPORT AND SUMMARY

JUNE 7, 2004

FROM: CITY MANAGER



Mayor Robert E. Walkup called the Study Session to order at 12:39 P.M. at the Tucson Convention Center in the Ballroom, Tucson, Arizona.

COUNCIL MEMBERS PRESENT: Mayor Robert E. Walkup
Vice-Mayor Fred Ronstadt, (Ward 6)
Council Member Jose J. Ibarra, (Ward 1)
Council Member Carol West, (Ward 2)
Council Member Kathleen Dunbar, (Ward 3)
Council Member Shirley C. Scott, (Ward 4)
Council Member Steve Leal, (Ward 5)

STAFF: James Keene, City Manager
Mike Letcher, Deputy City Manager
Michael House, City Attorney
Kathleen Detrick, City Clerk

| AGENDA ITEM/MAYOR AND COUNCIL ACTION | STAFF ACTION |
|--|---|
| <p>1. Compensation Disputes – FY 05 Compensation Plan (City-Wide) SS/JUNE7-04-171</p> <p>Council Member West MOVED, SECONDED by Council Member Dunbar to direct the City Manager to return to Mayor and Council with a salary Ordinance implementing the FY 2005 Compensation plan with a 2% Cost of Labor increase.</p> <p>Motion PASSED by a 7 to 0 vote.</p> <p>Council Member Leal requested staff provide a reverse compression analysis taking salary levels at \$25K, \$50K, \$100K, and \$125K and show the impact of 2% each year for 10 years.</p> | <p><u>DIR. OF HUMAN RESOURCES</u> Is responsible</p> <p><u>DIR. OF HUMAN RESOURCES</u> Is responsible</p> |

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|---|---|
| <p>2. A-7 Ranch Disposition Options (Outside City) SS/JUNE7-04-176</p> <p>Council Member Dunbar MOVED, SECONDED by Vice Mayor Ronstadt to direct staff to entertain any offers on the ranch for the next 6 months with the current restrictions in place. If after 6 months, no viable offers are received, staff should remove the restrictions and place the ranch on the open market.</p> <p>Council Member Ibarra offered a SUBSTITUTE motion, SECONDED by Council Member Dunbar to remove the restrictions now and place on the market. All offers should be brought to the Mayor and Council for final decision. Staff should engage Pima County and conservation groups.</p> <p>SUBSTITUTE motion PASSED by a 7 to 0 vote.</p> | <p><u>DIR. OF GENERAL SERVICES</u> Is responsible</p> |
| <p>3. Back to Basics Update (City-Wide) SS/JUNE7-04-170</p> <p>Council Member West MOVED, SECONDED by Vice Mayor Ronstadt to approve the City Manager's recommendation with the following additional procedures for Back to Basics:</p> <ul style="list-style-type: none">• Money should be designated in year of award or forfeited• Overages should come out of next year allocations• Identify projects in the first quarter and follow a quarterly timeline <p>Motion PASSED by a 7 to 0 vote.</p> | <p><u>DIR. OF NEIGHBORHOOD RESOURCES</u> Is responsible</p> |
| <p>RECESS: 2:23 P.M. RECONVENE: 2:42 P.M. MAYOR & COUNCIL: ALL PRESENT STAFF: ALL PRESENT</p> | |
| <p>4. Fiscal Years 2005 and 2006 Budget Wrap-up (City-Wide) SS/JUNE7-04-177</p> <p>The following questions were asked:</p> | |

AGENDA ITEM/MAYOR AND COUNCIL ACTION

STAFF ACTION

4. Fiscal Years 2005 and 2006 Budget Wrap-up (City-Wide) SS/JUNE7-04-177 (Continued from previous page)

Ward 1

- Information on increasing the formula on the State spending limit
- Impact of delaying Business License Software – 2 years
- DROP (Deferred Retirement Option Program)– how much who is eligible?
- Why is Pima County’s Group Insurance 20% lower?
- Remodeling costs for last three years, are we still in buildings we remodeled?
- Number of employees who earn more than \$90K based on 2003 W-2
- Status of commercial refuse subsidy

Wards 2, 3 & 5

- Secondary Property Tax removal – cost and timeline of putting on ballot and pro-cons Language on various “caps” that prevent the City from diversifying our revenues
- Construction Tax
- Occupational Tax

Mayor

- Library – what is the best we can expect from the County?

Ward 4

- How much have we spent out of our reserve account?
- Who qualifies for 100% buy-back of Sick Leave at retirement?
- Are there any other entities that could be an Enterprise?
- Analysis of City Take home vehicles
- How much longer will we be paying longevity?
- Are there any Overtime caps?

Ward 3

- Do we have an updated Parks Fee Structure specifically regarding “club like” memberships?

Ward 5

- Sign Code Enforcement – when will we achieve 100% indirect cost recovery?

Ward 2

- Breakout of travel budget – particularly as it relates to TPD

The following departments are responsible for providing responses to Budget & Research:

BUDGET & RESEARCH

FINANCE

FINANCE

FINANCE

GENERAL SERVICES

FINANCE

ENV. SERVICES

CITY CLERK AND DIR. OF FINANCE

CITY MANAGER

FINANCE

FINANCE

BUDGET & RESEARCH

TODD SANDER

FINANCE

HUMAN RESOURCES

PARKS & REC.

DEV. SERVICES

BUDGET & RESEARCH

| AGENDA ITEM/MAYOR AND COUNCIL ACTION | STAFF ACTION |
|--|--|
| <p>5. Intergovernmental Relations: Discussion of 2004 State and Federal Legislation Affecting the City (City-Wide) SS/JUNE7-04-172</p> <p>This item was not discussed.</p> | <p><u>DIR. OF INTERGOV. RELATIONS</u> Is informed</p> |
| <p>6. Mayor and Council Subcommittee Reports (City-Wide) SS/JUNE7-04-173</p> <p>Council Member Ibarra reported on the Neighborhoods Subcommittee and noted he would request a future agenda item.</p> | |
| <p>7. Mayor and Council Discussion of Regular Agenda SS/JUNE7-04-174</p> <p>No items were removed from the Consent agenda.</p> | |
| <p>8. Mayor and Council Discussion of Future Agendas SS/JUNE7-04-175</p> <p>Council Member Ibarra requested the transfer of 55 acres near Columbus Park be transferred from General Services to the Parks Department.</p> <p>Council Member Scott requested the City recognize the Pima Community College Softball Team as the Division I Champions.</p> | <p><u>DIR. OF GENERAL SERVICES</u> Is responsible</p> <p><u>AGENDA COMM.</u> Is informed</p> |
| <p>ADJOURNMENT: 4:23 P.M.</p> <p><i>VERBATIM TAPE RECORD AVAILABLE UPON REQUEST FROM THE CITY CLERK'S OFFICE.</i></p> | |